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for the U.S. Department of Energy

# Memo

*date: May/June 2001*

*to: Non-attendee of 2001 C-A EMS Forum*

*from: J. Maraviglia*

*subject: Environmental Management System (EMS) Forum Review*

## *Read & Acknowledgement*

As part of the continual promotion of EMS awareness, the C-A Department is holding group forums to review EMS in preparation for the June 2001 ISO 14001.

Due to shift work and other priorities within C-A, some employees who are scheduled to attend a forum may not be able to attend. As an alternative to attending a forum, a read & acknowledgement (R & A) of the forum presentation material is provided.

If you are unable to attend any one of the scheduled forums, please review the presentation at [http://www.rhichome.bnl.gov/AGS/Accel/SND/EMS/ISO14001Refresher2001\\_files/frame.htm](http://www.rhichome.bnl.gov/AGS/Accel/SND/EMS/ISO14001Refresher2001_files/frame.htm), complete the section below and return to John Maraviglia, Bldg 911A.

If you have questions, contact your supervisor, Paul Lang (C-A's Environmental Compliance Representative (ECR), x2905), Ray Karol (x5272) or Mel VanEssendelft (x4781).

Thank you

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Print Name

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Signature

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Life Number

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Date